

CHARTERED SOCIETY OF PHYSIOTHERAPY

PROFESSIONAL AWARDS PANEL MEMBER

ROLE AND RESPONSIBILITIES

[The CSP is committed to equality of opportunity and actively guards against unfair discrimination on any grounds (including sexual orientation, religion or beliefs, race, sex, age or disability). We encourage applicants from all countries and crown dependencies of the UK.]

1. Panel Purpose

The Professional Awards Panel evaluates and considers nominations against the agreed criteria for the CSP awards of Honorary Fellowship, Fellowship and Distinguished Service Award. It recommends to Council those nominations which meet the eligibility criteria and are considered to be worthy of the awards.

2. Panel role and responsibilities

The Panel's specific roles, responsibilities and membership details are set out in its Terms of Reference. The Scheme of Delegation sets out principles for all committees and groups to follow. Panel members are collectively responsible for:

- a. ensuring that the proper process for reviewing and recommending award nominations is followed/delivered;
- b. acting in the best interests of the profession as a whole;
- c. representing the Panel's views to different audiences;
- d. ensuring that the work of the Panel is co-ordinated and productive;
- e. maintaining high standards of governance and the Society's reputation; and
- f. assessing other awards as agreed by Council.

3. Committee Members' individual responsibilities

Members of the Professional Awards Panel are responsible for reviewing nominations for the CSP's professional awards, and discuss and agree recommendations to Council.

As individuals, all Panel members have a duty to:

- a. observe the highest standards of integrity, confidentiality and objectivity;
- b. respect the trust and confidence of our members by working hard for and making a personal contribution to all aspects of the Panel's business;
- c. actively participate in and between Panel meetings;
- d. attend Panel meetings in line with Panel terms of reference, and other key CSP and professional events;

- e. take responsibility to own Panel decisions collectively, irrespective of their own viewpoint;
- f. connect and engage with CSP members including the Country Boards, regional networks, professional networks, and stewards to inform them of the awards and provide advice;
- g. keep up to date with key professional, wider UK healthcare and political issues affecting our members;
- h. take responsibility for induction and ongoing development as a Panel member;
- i. manage conflicts of interest in line with the CSP's Conflict of Interest Policy;
and
- j. engage in any other duties, activities or projects agreed by Council or the Panel.

4. Supporting Documents

Professional Awards Panel Terms of Reference