#### 1. Introduction

#### Dear Physiotherapy Manager/Lead

Following last year's survey (click here for summary) the CSP wishes to obtain further information and build a comprehensive picture of physiotherapy outpatient waiting times in all four countries for the period 1st April 2010 - 31st March 2011. After the success of the 86% response rate of last year's survey, the CSP has once again commissioned us (Fiona Jenkins and Robert Jones, JJ Consulting) to undertake this survey.

In addition to the information that was collected last year, two short sections have been added to the survey. The data collected in these sections will help keep the CSP informed of the impact finanacial pressures are having on physiotherapy staff and the services they provide, as well as review on-call models currently operating throughout the UK. The information obtained will be used by the CSP in its lobbying and campaigning work in the coming months and as part of their evidence to the Pay Review Body.

The survey consists of the following:

- Section 1: Physiotherapy outpatient waiting time information
- Section 2: Physiotherapy outpatient self-referral
- · Section 3: Workload and staffing
- Section 4: Out-of-hours respiratory service
- Section 5: Impact on savings requirements

We would be very grateful if you would please take the time to fill in this survey by Friday, 10th June 2010. It is difficult to estimate the time needed to complete the survey, as some of the sections may not apply to your organisation (you will be able to skip through these sections quickly). You will need waiting time information for all of the physiotherapy outpatient services you provide (if applicable), as well as broader workforce data. Our best estimate of the time needed to complete the survey is between 10 - 30 minutes.

If you are unable to provide the information yourself, would you kindly forward this email to the most appropriate person in your service. Should you require further quidance, or have any questions, please contact Jan Hague at haguej@csp.org.uk or on 020 7306 6681.

#### Your Confidentiality is Assured

The information you provide will be treated in strict confidence. Individual managers/leads and individual organisations will not be identified.

Thank you for taking the time to complete the survey.

#### Fiona Jenkins and Robert Jones



# 2. About this survey Who should complete the survey? The survey should be completed by the most appropriate physiotherapist in each provider organisation. Ideally, it should be completed by just one person. Completing the survey Please complete the survey for all the physiotherapy departments in all the organisations that you are responsible for.

#### 3. You and your organisation

The information provided below will be held in **strict confidence**. This information is only required to ensure that we receive one response from each NHS provider organisation and that we do not receive duplicate information

#### 1. Name of employing organisation

#### 2. Type of employer:

jn	NHS Acute
jm	NHS Community
jm	NHS Combined Acute & Community
jn	NHS Mental Health
jm	NHS Combined Mental Health & Community
jm	NHS Health Board
jm	NHS Learning Disability
jm	NHS Partnership
jm	Social Enterprise Company
jm	Private Contractor
jm	Other
Othe	r (please specify)

3. Are you responsible for providing physiotherapy services for more than one NHS provider organisation?

jm	Yes
jn	No

4. If Yes to the previous question, IN TOTAL, how many NHS provider orgnisations are you responsible for the physiotherapy services?



5. How many outpatient physiotherapy departments IN TOTAL do you run physiotherapy services from (if you are responsible for more than one provider organisation, please give the total for them all)?  6. Name(s) of other NHS organisation(s) you are providing information for (if applicable)  7. Name of your organisation's most senior physiotherapist  8. Job title of your organisation's most senior physiotherapist  9. AfC band of your organisation's most senior physiotherapist  10. Name of person completing this form (if different from above)  11. Job title of person completing this form (if different from above)  12. Which country is your organisation located in?  jn England jn Northern Ireland jn Scotland jn Wales		
organisation, please give the total for them all)?  6. Name(s) of other NHS organisation(s) you are providing information for (if applicable)  7. Name of your organisation's most senior physiotherapist  8. Job title of your organisation's most senior physiotherapist  9. AfC band of your organisation's most senior physiotherapist  10. Name of person completing this form (if different from above)  11. Job title of person completing this form (if different from above)  12. Which country is your organisation located in?  In England  In Northern Ireland  In Scotland  In Wales		siotherapy departments IN TOTAL do you run
6. Name(s) of other NHS organisation(s) you are providing information for (if applicable)  7. Name of your organisation's most senior physiotherapist  8. Job title of your organisation's most senior physiotherapist  9. AfC band of your organisation's most senior physiotherapist  10. Name of person completing this form (if different from above)  11. Job title of person completing this form (if different from above)  12. Which country is your organisation located in?  jn England jn Northern Ireland jn Scotland jn Wales	physiotherapy services from	(if you are responsible for more than one provider
6. Name(s) of other NHS organisation(s) you are providing information for (if applicable)  7. Name of your organisation's most senior physiotherapist  8. Job title of your organisation's most senior physiotherapist  9. AfC band of your organisation's most senior physiotherapist  10. Name of person completing this form (if different from above)  11. Job title of person completing this form (if different from above)  12. Which country is your organisation located in?  jn England jn Northern Ireland jn Scotland jn Wates	organisation, please give the	total for them all)?
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8. Job title of your organisation's most senior physiotherapist  9. AfC band of your organisation's most senior physiotherapist  10. Name of person completing this form (if different from above)  11. Job title of person completing this form (if different from above)  12. Which country is your organisation located in?  jn England jn Northern Ireland jn Scotland jn Wales	6. Name(s) of other NHS orga	anisation(s) you are providing information for (if applicable)
8. Job title of your organisation's most senior physiotherapist  9. AfC band of your organisation's most senior physiotherapist  10. Name of person completing this form (if different from above)  11. Job title of person completing this form (if different from above)  12. Which country is your organisation located in?  jn England jn Northern Ireland jn Scotland jn Wales		5
9. AfC band of your organisation's most senior physiotherapist  10. Name of person completing this form (if different from above)  11. Job title of person completing this form (if different from above)  12. Which country is your organisation located in?  jn England jn Northern Ireland jn Scotland jn Wales	7. Name of your organisation	n's most senior physiotherapist
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10. Name of person completing this form (if different from above)  11. Job title of person completing this form (if different from above)  12. Which country is your organisation located in?  jn England jn Northern Ireland jn Scotland jn Wales	8. Job title of your organisati	on's most senior physiotherapist
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12. Which country is your organisation located in?  jn England  jn Northern Ireland  jn Scotland  jn Wales	<del></del>	ng this form (if different from above)
jn Northern Ireland jn Scotland jn Wales	11. Job title of person compl	eting this form (if different from above)
jn Northern Ireland  jn Scotland  jn Wales	12. Which country is your or	ganisation located in?
jn Scotland jn Wales	j <sub>∩</sub> England	
jn Wales		
	jn Northern Ireland	
	J.,	
	jn Scotland	
	j <sub>∩</sub> Scotland j <sub>∩</sub> Wales	pulation covered by your service?
	j <sub>∩</sub> Scotland j <sub>∩</sub> Wales	pulation covered by your service?
	j <sub>∩</sub> Scotland j <sub>∩</sub> Wales	pulation covered by your service?
	j <sub>∩</sub> Scotland j <sub>∩</sub> Wales	pulation covered by your service?
	j₁ Scotland j₁ Wales	pulation covered by your service?
	j₁ Scotland j₁ Wales	pulation covered by your service?
	jn Scotland jn Wales	pulation covered by your service?

#### 4. Provision of physiotherapy services

This question will help to direct you to the appropriate page(s). There are several questions of a similar nature throughout this survey. While they may seem repetitive, they are designed to save you time in the long run.

1. Please indicate which of the following se	services yo	u provide.
--	-------------	------------

ê	Outpatients

- E Inpatients Trauma & Orthopaedics
- Stroke (Inpatient care)
- Stroke (Community-provided care)
- Accident & Emergency
- Out-of-hours respiratory service
- None of the above

#### 5. Waiting Time Definition (Referral to Treatment)

This section is intended to gather data on your current outpatient waiting times. A physiotherapy outpatient waiting time is defined as:

#### THE TIME BETWEEN THE DATE THAT A REFERRAL IS RECEIVED, AND THE DATE THE PATIENT IS TREATED.

- The booking of an appointment does not constitute the end of a wait; the wait ends when the patients receives treatment.
- Either the issuing of an appointment or inviting the patient to make contact to book an appointment does not constitute the end of the
  wait
- The end of the wait is when the patient is treated normally the first attendance.

Clinical assessment services would generally be re	garded as referrers to physiotherapy,	, unless they provide the full episode of physiotherapy
care. Telephone triage does not normally constitu	te treatment.	

<ol><li>Section 1: Physiotherapy Outpatient Waiting Time Informatio</li></ol>	່ Section 1: Physiotherapy Oເ	ıtpatient Waiting	g Time Informatior
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. Section 1. Physiotherapy Outpatient Waiting Time information
Total number of patients waiting for physiotherapy outpatient service
1. For all the physiotherapy departments where you provide outpatient physiotherapy treatment, what is the total number of patients currently waiting?  Total Number
2. What was your total number of new patients treated in all physiotherapy outpatients
(not just musculoskeletal) for the financial year 2010-11?
Total number

# 7. Number of patients waiting for outpatient physiotherapy (for each departmen...

completed the information for the first department, yo	on for each outpatient physiotherapy department you are responsible for. Once you have but will be asked if you are responsible for another department. If you are, you will be in for the second department (if not you will skip to the next question). The process will reall the departments you are responsible for.
1. What is the total number of de	partments in your service?
2. For the first (or only) department Referral To Treatment was on 31	ent, please indicate what the longest wait time from /03/11:
3. For the first (or only) department longest wait time from Referral T 31/03/11 in the following specialt this specialty, please indicate N/A	io Treatment was on ies. (If you do not provide
	No of weeks
Musculoskeletal	6
Pain management	6
Paediatrics	6
Neurology (including stroke)	6
Womens/Mens health  Occupational health	6
	services for a second department?
j∙∩ No	

#### 8. Waiting Time Trends

1. Comparing the year ending 31/03/11 to the year ending 31/03/10, for all the outpatient physiotherapy services that you provide, what has been the trend in waiting times within your service?

jm	It has increased
jn	It has decreased
<b>j</b> m	It has stayed the same

## 9. Waiting time trends - increased

If the trend in outpatient waiting times has increased ove	the last year, what is/are the	cause(s)? (Tick all that apply)
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1. Staffing
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ē	Reduction in staffing establishment
€	Unfilled staff vacancy due to maternity leave, sick leave etc
€	Skill mix to lower bands
€	Skill mix to higher bands
Ē	Vacancy control measures, eg delay in recruitment
€	Frozen posts
€	Change of location of service provision
Othe	er (please specify)

2. Changes in referral patterns due to:

ê	Increased referrals
ê	Changes in number of referrers
ê	Changes in care pathways
ê	Fragmentation of services into small units
ê	Amalgamation of services into bigger units
ê	Change of location of service provision
ē	Changes in service organisation eg merger of organisation
ê	Changes in referral criteria
ê	Self-referral
ê	Service re-design
ê	Changes in commissioning/service planning
Othe	er (please specify)

Ph	ysiotherapy Wa	aiting Time, Workload & Workforce Survey 2011
	3. If you have lost	t posts in your outpatient services during 2010/11 how many (WTE)
	posts have you lo	
	Band 3	
	Band 4	
	Band 5	
	Band 6	
	Band 7	
	Band 8a	
	Band 8b	
	Band 8c	
	Band 8d	
	Band 9	
	4. If you have had	l posts frozen in your outpatient services during 2010/11 how many
		e you had frozen (per band)?
	Band 3	
	Band 4	
	Band 5	
	Band 6	
	Band 7	
	Band 8a	
	Band 8b	
	Band 8c	
	Band 8d	
	Band 9	

## 10. Waiting time trends - decreased

If the trend in outpatient waiting times has decreased over the last year, what is/are the cause(s)? (Tick all that apply)		
1. Staffing		
€ Increase in permanent staff		
E Increase in temporary staff eg fixed term contracts, bank, agency		
Reviewed skill mix to get greater through put		
€ Skill mix to lower bands		
€ Skill mix to higher bands		
Other (please specify)		
2. Changes in referral patterns due to:		
€ Reduced referrals		
Changes in number of referrers		
€ Changes in care pathways		
Fragmentation of service into small units		
€ Amalgamation of services into bigger units		
€ Change of location of service provision		
€ Changes in service organisation eg merger of organisation		
€ Changes in referral criteria		
€ Changes in commissioning/service planning		
Other (please specify)		

## Physiotherapy Waiting Time, Workload & Workforce Survey 2011 3. Capacity and demand management: Changes in the booking system Choice appointments (a system of booking appointments by telephone) Referral management triage system 6 Telephone triage Self-referral Change of first to follow up ratio to get greater throughput DNA management Waiting list validation e Use of groups/classes Other (please specify) 4. If you have gained posts in your outpatient services during 2010/11, how many (WTE) posts have you gained (per band)? Band 3 Band 4 Band 5 Band 6 Band 7 Band 8a Band 8b Band 8c Band 8d Band 9

#### 11. Referral to Treatment target

. Neterral to Treatment target
1. Do you have a target for referral to treatment?
j <sub>'∩</sub> Yes
j <sub>∩</sub> No
2. What is your target?
6
3. Was it set by:
j₁∩ National government
jn Commissioner/service planner
$j_{\cap}$ Your organisation
$j_{\cap}$ Your service itself
4. Is your referral to treatment target for the year ending 31/03/2011:
$j_{\text{C}}$ The same as the year ending 31/03/2010
jn Longer than the year ending 31/03/2010
$j_{\text{therefore}}$ Shorter than the year ending 31/03/2010
j₁ N/A
5. Have you had any breaches of the target?
j₁∩ Yes
j₁∩ No
6. If yes, how many?
7. Do you have any penalties for the breach of a target?
j₁ Yes
j <sub>∵</sub> No
8. If Yes, please give details below.
5
6

#### 12. Section 2: Physiotherapy Outpatient Self-referral

Self-referral is defined as:		
"Patients are able to refer themselves to an allied health professional without having to see anyone else first, or without being told to refer themselves by another health professional. This can relate to telephone, IT or face-to-face services."		
1. Strictly adhering to the definition above, do you offer self-referral for physiotherapy outpatient services?		
j <sub>''()</sub> Yes		
j₁∩ No		
2. Please indicate which of the following services self-referral is available for:		
€ Musculoskeletal		
Pain management		
€ Paediatarics		
€ Neurology (including stroke)		
€ Womens/Mens health		
© Occupational health		
E Long term conditions		
Other (please specify)		
3. Do you offer physiotherapy outpatient self-referral as directed by another health practitioner, for example GP directed self-referral?		
jn Yes		
jn No		

#### 4. Have you faced any obstacles in introducing self-referral in each of these specialties:

	Yes	No	Have not tried to introduce
Musculoskeletal	<b>j</b> n	<b>j</b> m	<b>j</b> m
Pain management	<b>j</b> m	<b>j</b> m	jn
Paediatrics	<b>j</b> n	<b>j</b> m	<b>j</b> n
Neurology (including stroke)	<b>j</b> m	<b>j</b> m	jn
Womens/Mens health	<b>j</b> n	<b>j</b> m	<b>j</b> n
Occupational health	<b>j</b> m	<b>j</b> m	jn
Long term conditions	<b>j</b> n	<b>j</b> m	<b>j</b> n
Other	<b>j</b> n	<b>j</b> m	<b>j</b> m

#### 5. If you have faced obstacles, is it due to:

- Not supported by commissioners/service planners
- Not supported strategically within your organisation
- Lack of interest
- Difficulty with funding streams
- Staff resistance
- Not supported by GPs
- Not supported by Consultants
- Other (please specify)

## 13. Section 3: Workload and staffing - Musculoskeletal outpatients

Musculoskeletal Outpatients		
Total Activity for 2010-11 Physiotherapy Musculoskeletal Outpatients - for all of your outpatient services/departments combined.		
Musculoskeletal outpatient physiotherapy services include one-to-one treatment and group intervention, but for the purposes of this questionnaire, exclude hydrotherapy, pain management services and clinical assessment services.		
1. Number of patients referred		
2. Number of new patients treated		
3. Total number of face-to-face contacts		
4.		
Did Not Attends (DNA) - Did Not Attend (DNA) is defined as a non-attendance of any kind that resulted in an unused treatment appointment (include all DNA and unable to attend.)		
DNA% of total of all appointments (first and follow-up)		
5. Musculoskeletal outpatients staffing establishment - HPC		
registered staff		
Please indicate the number of Whole Time Equivalent for each band		
Band 5		
Band 6		
Band 7		
Band 8a		
Band 8b		
Band 8c		
Band 8d		
Band 9		

Please indica	te the number of <i>Whole Time Equivalent</i> for each band.
	de service for more than musculoskeletal, please
	e approximate WTE input to this service only.)
Band 2	
Band 3	
Band 4	
Band 5	
7 Museulesk	eletal outpatients staffing establishment - admin &
	EIELAI VULDALIEHLS SLAHIIIU ESLADIISHIHEHL – AUHHII &
lerical supp lease estim f outpatient	
Clerical supportion the apportion the Band 2 Band 3 Band 4 Band 5 B. Do you have member?	ort ate the number of <i>Whole Time Equivalent</i> for each band admin includes more than just musculoskeletal, please
Please estim If outpatient apportion the sand 2 sand 3 sand 4 sand 5 B. Do you have member?	ate the number of <i>Whole Time Equivalent</i> for each band admin includes more than just musculoskeletal, please approximate WTE input to this service only.)
Please estim If outpatient apportion the and 2 and 3 and 4 and 5  B. Do you have nember?	ate the number of <i>Whole Time Equivalent</i> for each band admin includes more than just musculoskeletal, please approximate WTE input to this service only.)
Please estim If outpatient apportion the sand 2 sand 3 sand 4 sand 5 B. Do you have	ate the number of <i>Whole Time Equivalent</i> for each band admin includes more than just musculoskeletal, please approximate WTE input to this service only.)

Physiothe	rapy Waiting Time, Workload & Workforce Survey 2011	
9. If Yes	9. If Yes to the above question, please indicate the number of new	
	s per WTE per week by band (if this does not apply to a certain	
	band, please indicate by inserting N/A into the appropriate box	
	of a number).	
Band 5		
Band 6		
Band 7		
Band 8a		
Band 8b		
Band 8c		
Band 8d		
Band 9		

14. Workload and Staffing	
1. Do you provide an Inpatient - Trauma & Orthopaedic service?	
j <sub>n</sub> Yes	
jn No	

#### 15. Workload and Staffing - Inpatients - Trauma & Orthopaedics

Inpatients - Trauma and	Orthopaedics (all T&O inpatients with an overnight stay - not day cases).
For the year 2010 - 2011	, for this specialty, please give information for the services you provide.
1. How many in	npatient T&O beds do you have?
2. Number of no	ew patients treated
3. Total numbe	r of face-to-face contacts
4.	
registered staff	uma and Orthopaedic staffing establishment - HPC  the number of <i>Whole Time Equivalent</i> for each band.
Band 5	
Band 6	
Band 7	
Band 8a	
Band 8b	
Band 8c	
Band 8d	
Band 9	

5.	
npatient - Tra	auma and Orthopaedic staffing establishment -
assistants	
Please indicate the number of Whole Time Equivalent for each band.	
	de service for more than T&O, please apportion the
approximate	WTE input to this service only.)
and 2	
Band 3	
Band 4	
Band 5	
6. Is this serv	rice provided:
j∵∩ Monday - Frida	ay only
jn Full service - 7	days a week
7 day service -	with reduced input Saturday & Sunday
j₁ 6 day service -	with reduced input at the weekend
Other (please specif	у)
7. Do you pro	ovide a stroke service?
jn Yes (Inpatient	care only)
jn Yes (Commun	ity-provided care only)
jn Yes (both Inpa	atient care and Community-provided care)
jn No	

## 16. Workload and Staffing - Stroke (Inpatient care)

Stroke - Inpatient care		
For the year 2010 - 2011, for this specialty, please give information for the services you provide.		
1. Stroke - Inpatient care - Number of beds		
2. Stroke - Inpatient care - Number of new patients treated		
3. Stroke - Inpatient care - Total number of face-to-face contacts		
4. Stroke - Inpatient care - HPC registered staff		
Please indicate the number of Whole Time Equivalent for each band		
Band 5		
Band 6		
Band 7		
Band 8b		
Band 8c		
Band 8d		
Band 9		
5. Stroke - Inpatient care - assistants		
Please indicate the number of Whole Time Equivalent for each band.		
(If they provide service for more than stroke - inpatient care, please apportion the approximate WTE input to this service only.)		
apportion the approximate trib input to time service emy.		
Band 2		
Band 3		
Band 4  Band 5		
6. Do you provide Stroke (Community-provided care)?		
jn Yes		
j <sub>r∩</sub> No		

## 17. Workload and Staffing - Stroke (Community-provided care)

Stroke - Community-provided care		
This section is broken down into:		
<ul> <li>Community (intermediate care and outpatient)</li> <li>Early supportive discharge (as part of a multi-disciplinary, multi-agency integrated team)</li> </ul>		
For the year 2010 - 2011, for these specialties, please give information for the services you provide.		
1. Stroke - Community - Number of new patients treated		
2. Stroke - Community - Total number of face-to-face contacts		
3. Stroke - Community - HPC registered staff		
Please indicate the number of Whole Time Equivalent for each band		
Band 5  Band 6  Band 7		
Band 8a Band 8b		
Band 8c  Band 8d  Date of the second		
4. Stroke - Community - assistants		
Please indicate the number of <i>Whole Time Equivalent</i> for each band. (If they provide service for more than stroke - community, please apportion the approximate WTE input to this service only.)		
Band 2 Band 3 Band 4 Band 5		
5. Stroke - Early supportive discharge - Number of new patients treated		

6. Stroke - Ear	Waiting Time, Workload & Workforce Survey 2011 y supportive discharge - Total number of face-to-face contacts	
7. Stroke - Ear	y supportive discharge - HPC registered staff	
Please indica	the number of Whole Time Equivalent for each band	
Band 5		
Band 6		
Band 7		
Band 8a		
Band 8b		
Band 8c		
Band 8d		
Band 9		
8. Stroke - Ear	y supportive discharge - assistants	
	the number of <i>Whole Time Equivalent</i> for each band.	
` .	service for more than stroke - early supportive use apportion the approximate WTE input to this	
discharge, ple	• • • •	
discharge, ple service only.)	• • • •	
discharge, ple service only.)	• • • •	
discharge, ple service only.)  Band 2 Band 3	• • • •	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5	• • • •	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you prov	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you provi	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you prov	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you prov	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you prov	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you prov	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you prov	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you prov	ase apportion the approximate WTE input to this	
discharge, ple service only.)  Band 2  Band 3  Band 4  Band 5  9. Do you prov	ase apportion the approximate WTE input to this	

18	18. Workload and Staffing - Accident & Emergency			
	For the year 2010 - 2011, for this specialty, please give information for the services you provide.			
	1. Accident & Emergency - Number of new patients treated			
	2. Accident & Emergency - HPC registered staff			
	Please indicate the number of Whole Time Equivalent for each band			
	Band 5			
	Band 6			
	Band 7			
	Band 8a			
	Band 8b			
	Band 8c			
	Band 8d			
	Band 9			
	Please indicate the number of Whole Time Equivalent for each band.  (If they provide service for more than accident & emergency, please apportion the approximate WTE input to this service only.)			
	Band 2			
	Band 3			
	Band 4			
	Band 5			
	4. Do you provide ar	nd out-of-hours respiratory service?		
	jn Yes			
	jn No			

## 19. Out-of-hours respiratory service

or th	e purposes of this survey please consider 'out-of-hours' as outside of normal working hours Monday to Friday, e.g. 8.00am - 4.30/5.00pm.
	Please indicate whether or not you provide an out-of-hours respiratory service in any he following settings (tick all that apply):
€	Community hospital
€	Acute hospital
€	Single specialty hospital
ê	No, we do not provide an out-of-hours respiratory service

#### 20. Out-of-hours respiratory service - Community Hospital

#### Community hospital

Please provide information for this particular setting. If you also provide an out-of-hours respiratory service in an additional setting, you will be advanced to a different page for that setting after completion of this page.

For the purposes of this survey please consider 'out-of-hours' as outside of normal working hours Monday to Friday, e.g. 8.00am - 4.30/5.00pm.

1. Do you have an Accident and Emergency (A&E) at	this setting?

jn Yes jn No

#### 2. When is this out-of-hours respiratory service provided?

jn 365 days a year
jn Monday - Friday only
weekends only

N/A

#### 3. If this service is 365 days a year, which of the following best describes it:

'On-call' model only (includes call outs/standby services and is **not** continuous work)
 An extended day service only
 An extended day service followed by overnight on-call cover
 An extended day service followed by a night shift (coninuous shift work)

#### 4. If if this service is Monday - Friday only, which of the following best describes it:

'On-call' model only (includes call outs/standby services and is **not** continuous work)
 An extended day service only
 An extended day service followed by overnight on-call cover
 An extended day service followed by a night shift (coninuous shift work)
 N/A

5. If this service is Weekends only	, which of the following	best describes it:
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jn	'On-call' cover only
jm	Daytime shift only (one day)
jn	Daytime shift (one day) with 'on-call' cover for remaining hours
jn	Daytime shift only (both days)
jm	Daytime shift (both days) with 'on-call' cover for remaining hours
jn	Daytime Shift followed by a night shift (continuous shift work)
m	N/A

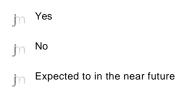
6. How many out-of-hours individual <u>respiratory</u> 'call outs'/episodes of care does your service have on average <u>per month</u>? (Please include all out-of-hours call outs, any prearranged out-of-hours work <u>and</u> any weekend respiratory episodes of care.)

```
    jm 0-19
    jm 20-39
    jm 40-59
    jm 60-79
    jm 80-99
```

7. Which of the following best describes your respiratory out-of-hours rota system?

```
    jn One rota that covers one hospital
    jn One rota that services multiple hospitals/settings
    jn Multiple (different) rotas for multiple hospitals/settings
```

8. Have you been asked to provide evidence for the justification of your on-call respiratory service?



,	urs respiratory service in any of the following additional settings:
	Acute hospital
	Single specialty hospital
	No, we do not provide an out-of-hours respiratory service in any further settings

#### 21. Out-of-hours respiratory service - Acute hospital

#### **Acute hospital**

Please provide information for this particular setting. If you also provide an out-of-hours respiratory service in an additional setting, you will be advanced to a different page for that setting after completion of this page.

For the purposes of this survey please consider 'out-of-hours' as outside of normal working hours Monday to Friday, e.g. 8.00am - 4.30/5.00pm.

1. Do you have an Accident and Emergency (	(A&E) at this setting?
--	------------------------

yn Yes

#### 2. When is this out-of-hours respiratory service provided?

jn 365 days a year
jn Monday - Friday only
to Weekends only

in N/A

#### 3. If this service is 365 days a year, which of the following best describes it:

'On-call' model only (includes call outs/standby services and is **not** continuous work)

In An extended day service only

An extended day service followed by overnight on-call cover

An extended day service followed by a night shift (coninuous shift work)

#### 4. If this service is Monday - Friday only, which of the following best describes it:

'On-call' model only (includes call outs/standby services and is **not** continuous work)

An extended day service only

An extended day service followed by overnight on-call cover

An extended day service followed by a night shift (coninuous shift work)

N/A

```
    'On-call' cover only
    Daytime shift only (one day)
    Daytime shift (one day) with 'on-call' cover for remaining hours
    Daytime shift only (both days)
    Daytime shift (both days) with 'on-call' cover for remaining hours
    Daytime Shift followed by a night shift (continuous shift work)
    N/A
```

6. How many out-of-hours individual <u>respiratory</u> 'call outs'/episodes of care does your service have on average <u>per month</u>? (Please include all out-of-hours call outs, any pre-arranged out-of-hours work <u>and</u> any weekend respiratory episodes of care.)

```
    jm 0-19
    jm 20-39
    jm 40-59
    jm 60-79
    jm 80-99
```

7. Which of the following best describes your respiratory out-of-hours rota system?

```
    One rota that covers one hospital
    One rota that services multiple hospitals/settings
    Multiple (different) rotas for multiple hospitals/settings
```

8. Have you been asked to provide evidence for the justification of your on-call respiratory service?

```
jn Yesjn Nojn Expected to in the near future
```

9. In order to advance you to the correct page, please indicate whether or not you provide an out-of-hours respiratory service in any of the following additional settings:

6	Single	specialty	hospital

No, we do not provide an out-of-hours respiratory service in any further settings

Physiotherapy Waiting Time, Workload & Workforce Survey 2011

#### 22. Out-of-hours respiratory service - Single specialty hospital

7	2. Out-of-flours respiratory service - Single specialty hospital
	Single specialty hospital
	Please provide information for this particular setting.
	For the purposes of this survey please consider 'out-of-hours' as outside of normal working hours Monday to Friday, e.g. 8.00am - 4.30/5.00pm.
	1. Do you have an Accident and Emergency (A&E) at this setting?
	j <sub>∩</sub> Yes
	jn No
	2. When is this out-of-hours respiratory service provided?
	$j_{\cap}$ 365 days a year
	j்̇∩ Monday - Friday only
	$j_{\cap}$ Weekends only
	3. If this service is 365 days a year, which of the following best describes it:
	jn 'On-call' model only (includes call outs/standby services and is <b>not</b> continuous work)
	jn An extended day service only
	jn An extended day service followed by overnight on-call cover
	jn An extended day service followed by a night shift (coninuous shift work)
	j₁∩ N/A
	4. If this service is Monday - Friday only, which of the following best describes it:
	jn 'On-call' model only (includes call outs/standby services and is <b>not</b> continuous work)
	j⊓ An extended day service only
	jn An extended day service followed by overnight on-call cover
	jn An extended day service followed by a night shift (coninuous shift work)
	j <sub>∵∩</sub> N/A

5. If this service is Weekends only	, which of the following	best describes it:
-------------------------------------	--------------------------	--------------------

j'n	'On-call' cover only
jn	Daytime shift only (one day)
jn	Daytime shift (one day) with 'on-call' cover for remaining hours
jn	Daytime shift only (both days)
jm	Daytime shift (both days) with 'on-call' cover for remaining hours
jn	Daytime Shift followed by a night shift (continuous shift work)
m	N/A

6. How many out-of-hours individual <u>respiratory</u> 'call outs'/episodes of care does your service have on average <u>per month</u>? (Please include all out-of-hours call outs, any pre-arranged out-of-hours work <u>and</u> any weekend respiratory episodes of care.)

```
    jm 0-19
    jm 20-39
    jm 40-59
    jm 60-79
    jm 80-99
```

7. Which of the following best describes your respiratory out-of-hours rota system?

```
    jn One rota that covers one hospital
    jn One rota that services multiple hospitals/settings
    jn Multiple (different) rotas for multiple hospitals/settings
```

8. Have you been asked to provide evidence for the justification of your on-call respiratory service?

```
jn Yesjn Nojn Expected to in the near future
```

#### 23. Impact of saving requirements

1. Are savings required from the budget for physiotherapy staff and services in the
current financial year 2011-2012?

jn	Yes
jn	No
m	Not sure

2. If savings are required, please give the % of the physiotherapy budget this equates to (or provide your best guess if final figure is not known.)

# 3. Have you, or are you expecting to, experience any of the following in your physiotherapy services in the financial year 2011-2012?

	Certain	Very likely	Fairly likely	Unlikely	Not applicable
Reduction in physiotherapy staff numbers	jn	<b>j</b> n	<b>j</b> m	jn	<b>j</b> n
Cuts in purchasing of clinical equipment	<b>j</b> tn	<b>j</b> m	<b>j</b> m	<b>j</b> m	<b>j</b> m
Cuts to patient services	<b>j</b> to	<b>j</b> m	<b>j</b> m	jm	<b>j</b> m
Reduction in number of student placements that can be accommodated	<b>j</b> n	<b>j</b> n	<b>j</b> n	<b>j</b> m	<b>j</b> n
Increase in proportion of staff employed on short term/bank contracts	<b>j</b> o	<b>j</b> to	ja	<b>j</b> to	<b>j</b> ta
Reduction in number of Band 5 posts available for new graduates	<b>j</b> n	<b>j</b> n	jn	<b>j</b> m	<b>j</b> n
No backfill for posts vacant due to maternity/long term sick leave	jα	<b>j</b> to	ja	<b>j</b> m	<b>j</b> ta
Undertake a review of physiotherapy staff and bandings	<b>j</b> tn	<b>j</b> m	<b>j</b> m	<b>j</b> m	<b>j</b> m
Reduction in the length of patient treatment sessions	<b>j</b> ta	<b>j</b> m	<b>j</b> m	<b>j</b> m	ja
Reduction in the number of follow-up treatment sessions for patients	<b>j</b> m	<b>j</b> m	<b>j</b> m	<b>j</b> m	<b>j</b> m

# 4. Have savings requirements had an impact on the Occupational health service you may provide?

jm	We do not provide an Occupational health service
jn	No - there has been no change in our service
jn	Yes - this service has now been cut
jm	Yes - this service is due to be cut

5. If you do/did provide an Occupational health service in the year 2010-2011, please indicate how many staff were treated.

#### 6. Are any of the following affecting your ability to recruit?

	Never	Some posts	All/most posts	Not applicable
Vacant posts are automatically cut from funded establishment	<b>j</b> m	jm	<b>j</b> m	<b>j</b> m
Vacant posts are automatically frozen	<b>j</b> n	jn	<b>j</b> m	<b>j</b> m
Vacancy control procedures are causing significant delays to the filling of vacant posts	jn	jn	ja	ja
The banding of vacant posts must be reviewed	<b>j</b> n	jn	jm	j'n
Reviews of vacant posts are leading to downbandings	jn	jn	<b>j</b> m	<b>j</b> m

# 7. Over the past year has there been a reduction in the number of Band 8 physiotherapy posts in your organisation?

jm	Yes
jm	No
jn	Don't know
jm	N/A

## 8. Over the past year has there been a reduction in the number of Band 7 physiotherapy posts in your organisation?

jn	Yes
jn	No
m	Don't know

#### 9. To what extent do you agree/disagree with the following statements:

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
Funding available for training is adequate to meet the CPD needs for all physiotherapy staff	ja	jm	ja	jn	<b>j</b> n
Inadequate physiotherapy staffing levels are obstructing me from redesigning and modernising our service	<b>j</b> n	<b>j</b> m	jn	Jm	<b>j</b> m
Physiotherapy staff are experiencing significantly increased workloads than a year ago	<b>j</b> n	<b>j</b> n	jα	ĴΩ	<b>j</b> n
Physiotherapy staff are experiencing significantly increased stress levels than a year ago	<b>j</b> n	<b>j</b> m	jn	Jm	<b>j</b> n
I expect demand for physiotherapy services to increase in this financial year	<b>j</b> n	ja	j'n	ja	<b>j</b> n
I expect to have sufficient resources to meet demand for physiotherapy services this financial year	<b>j</b> n	jn	jn	jm	<b>j</b> m
Patient safety is sometimes compromised due to inadequate staffing levels	<b>j</b> n	ja	jn	ja	<b>j</b> n
Quality of care is suffering due to our loss of senior posts	j'n	jn	jn	jn	<b>j</b> m

Physiotherapy Waiting Time, Workload & Workforce Survey 2011					
Thank you for taking time to complete this survey, the results will be					
reported to the CSP and made available to members. Your time and support					
is much appreciated.					